



**MINUTES OF THE C.D.C. MEETING HELD FOR THE MONTH OF MAY' 2024 WITH THE  
DEPARTMENTS UNDER NCHAC, HAFLONG, DIMA HASAO**



**DATE – 22<sup>nd</sup> May' 2024 :**

**TIME – 11:00 AM**

**- VENUE : Officers' Conference Hall, NCHAC, Haflong**

The meeting was chaired by Sri T.T. Daulagupu, ACS, Principal Secretary, NCHAC and assisted by Sri P.S. Jahari, ACS, Secretary, Smti R. Changsan, ACS, Joint Secretary and Sri P. Pegu, ACS, Joint Secretary. After welcoming the members the Principal Secretary informed that the month's meeting would also focus on the introduction of the new accounting system in the Treasury effective from this Financial Year for which he emphasized the need to increase revenue collection. He also pointed out that the Council faced audit objection for delay in depositing the revenue collection into the PD Account and deposited the revenue collections after expending revenue expenditures. Towards this end the following points were discussed :-

- **Timely Revenue Deposit** : Delay in depositing the revenue collections has significant consequences like audit objections and related budget issues. To avoid such issues henceforth, all revenue collections should be deposited promptly into the PD Account first through Treasury and departments may thereafter submit fund requisition to meet the expenditures, if required.
- **Realistic Budgeting** : The Normal Budget of the NCHAC should be crafted realistically, aligning expenditures with actual revenue receipts.
- **Online Tax Payment System** : To streamline tax payment and enhance convenience for tax payers revenue earning departments of the Council Normal sector should explore the possibility of introducing the online payment system for each department by generating QR Code etc. in consultation with the Banks. The revenue collected through online should be deposited into the PD Account monthly through the Treasury. The account may be preferably operated by the Secretary (N), Finance and concerned Departmental Secretaries. This matter is to be placed before the Executive Committee for its approval.
- **Increase in Revenue Collection** : All revenue generating departments of the Council were instructed to put in serious effort in order to achieve enhanced revenue collection. The Principal Secretary also requested the entrusted departments to enhance their revenue collections through available sources.
- **Process of Fund Release** : The meeting discussed the system of according Administrative Approval, Financial Sanction and Financial Concurrence by the Normal Sector. In order to avoid unnecessary lengthy processes and to streamline the process, the meeting proposed to accord AA & FS separately for release of fund. Henceforth, requisition of fund should be put up along with the Checklist and accordingly processed by the Finance department in their file.

**Education Sector :-**

- The BMCs were directed to submit proposal for amalgamation of L.P. Schools with low enrolment within the radius of 1 KM.
- As the Council authority had decided to set up Model School in every MAC constituency the BMCs were entrusted to identify the location for such school.
- The BMCs were instructed to conduct enrolment drive in their respective Circle so as to increase enrolment in Lower Primary section and also to motivate the general public to opt for govt. run schools.
- The Deputy Inspector of Schools to place formal proposal for amalgamation of M.E. Schools with low enrolment within the radius of 3 KM.
- It was discussed that although 100 (one hundred) Nos. of Contractual Teachers were recruited with the purpose of imparting quality education to the students especially in the Lower Primary section, it was reported that some of the said Teachers were pursuing D.El.Ed training which is a 2(two) years' course. The meeting felt that this practice by the Teachers might hamper in discharging their duties sincerely. The meeting decided to approach the Council authority to give such Teachers an option of continuing with their teaching job or to pursue their D.El.Ed training.


The Principal Secretary requested the Education department in particular and all others to put in their best and serious effort in order to uplift the Elementary Education system in the district of Dima Hasao.

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**Special Development Package of DNLA (MoS of 2023) :-**

- The meeting decided that a Committee would be formed under the Chairmanship of Principal Secretary and Principal Secretary (N) as Vice-Chairman ; Secretary (Revenue) as Member Secretary ; Secretary i/c MoS, Secretary (Legislative), Secretary (Finance) and Superintendent of Taxes as Members for preparation of a draft report on Clause 6.8 of MoS' 2012 signed by the Govt. with the erstwhile DHD groups.
- With regard to finalization of schemes under Special Development Package of DNLA (MoS of 2023), the meeting decided to request all Executive Members / MACs to prepare Project Concept Papers not below Rs. 20.00 crore each in consultation with PWD and other line Departments and place the same after one month for its finalization / approval and onward submission to the Govt.
- The meeting requested the PWD to scrutinize the draft Concept Papers so far received from DNLA groups by the Council and submit the same within one month for its finalization / approval and onward submission to the Govt.
- PWD was also requested to prepare a proper Concept Paper for Umrangso Lake site including Cycling Track on its surrounding road as well as five to six Nos. of Model Villages (for the rehabilitation of surrendered cadres) consisting of a minimum of 100 houses.

Thereafter, the meeting concluded with vote of thanks from the Chair.

  
**Principal Secretary,**  
**N.C. Hills Autonomous Council,**  
**Haflong**

Memo No. AC/PC/33/2018-19/115,

Dated Haflong, the 24<sup>th</sup> May' 2024

Copy to :

1. The Secretary / Joint Secretaries, NCHAC for information and necessary action.
2. All Head of the Departments under NCHAC for information and necessary action.
3. I.T. Department, NCHAC, Haflong for information and necessary action.
4. P.A. to Chief Executive Member, NCHAC, Haflong for information of the Hon'ble C.E.M.
5. Office copy.

  
**Principal Secretary,**  
**N.C. Hills Autonomous Council,**  
**Haflong**